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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 13th November 2019 at 7pm.**

The meeting will be held in the Station Buildings, Berry Lane, Longridge.



Andrea Pownall

Town Clerk

**1. Mayor's Welcome**

**2. To Receive Apologies**

**3. Declarations of Interests**

(and written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Approval of Minutes**

**To resolve to approve** as a correct record the

Minutes of Council Meeting dated 9th October 2019

**5. Public Time**

**6. Guest Speaker**

To welcome Andrew Cartwright, new Police Inspector for the Ribble Valley

**7. Appointment of Deputy Mayor**

To appoint a Deputy Mayor for period 2020/2021.

**8. Consideration of Planning & Licence Applications**

*3/2019/0649 Land South of 2 Chapel Brow - Outline planning permission for three two bedroom affordable dwellings*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0649>

3/*2019/0924 - Walter Carefoot and Sons Ltd - Proposed remodelling of office and construction of extension to side*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0924>

*3/2019/0865 - The Old Stables, Chapel Street - Proposed replacement garage*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0865>

*3/2019/0944 & 3/2019/0945 - Alston Old Hall Farm, Alston Lane - Conversion of outbuilding to indoor swimming pool and living area*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0945>

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0944>

*3/2019/0969 - Longridge Guide Hut, Irwell Street - Replacement guide hut with lowered floor level and ramped access*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0969>

**9. Remembrance Sunday**

To **discuss** the event, and formally acknowledge assistance and guidance provided to the Town Clerk which has proved invaluable.

The Opening of the Memorial Gardens to be added to the list of Civic Duties that the Town Council are responsible for.

**10. Berry Lane Public Toilets**

**To discuss** the initial basic quotation received to provide coin boxes on the public toilets on Berry Lane.

Town Clerk to provide a verbal update on the additional vandalism/attempts to reduce it since last Council.

**11. Budget Committee - Grant Request - Little Green Bus Ltd**

**To discuss and approve** the awarding of the Grant to the value of £250, as approved by Budget Committee on 8th October, 2019.

**12. Five Year Plan - Extra Ordinary Meeting**

**To discuss** theaction plan of strategic objectives that was drawn up at the meeting on the 16th October 2019

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**13. Single Use Plastic Free Longridge**

**To discuss and note** the attached report from Cllr Ashcroft

**14. Finance**

**To authorise payment of the following**:

a. **Resolve to pay** Initial Technologies (September 19) - £47.76

b **Resolve to pay** Waterplus - £906.61

c. **Resolve to pay** Posturite - £103.14 (Mouse)

d. **Resolve to pay** Alert Fire & Security - £78.00 (Advice after call out - new speaker to be installed)

e. **Resolve to pay** LALC - £126.00 (New Cllrs Course for Cllrs Stubbs & Dalgleish- Warburton

f.  **Resolve to pay** Ventbrook Traffic Management - £1595.00 (Remembrance Sunday)

g. **Resolve to Pay** Alert Fire & Security (Annual Fee) - £504.00 (Annual Service and monitoring of building)

h. **Resolve to Pay** Petty Cash - £121.01

j. **Resolve to Pay** Terry Lewis (Oct) - £195.00 (£15 additional charge for weed killing works)

h. **Resolve to Pay** Bishops (Payroll Services) - £68.40

i. **Resolve to pay** under Section 137 - £102.00 (Wreaths for Remembrance Sunday)

j. **Resolve to pay** Robert Tomlinson - £105.00 (Repairs to Benches on Towneley Gardens)

To note payments made my direct debit (for information only):

Town Clerk Salary (October) - £1057.76

Nappy Bins in public toilets (October) - £61.34

Electricity Bill (16.09.2019 - 29.10.2019) - £770.23

Nest (October) - £45.38 each month (Employer & Employee contributions)

I have received a credit refund of £219.40 (return of the trolley) in respect of the following:

Min 0018 - £1342.79 - new tables for meeting room

**15. Longridge Loop Working Group**

**To note** verbal update presented to Council

**16. Longridge in Bloom/Towneley Gardens Working Group**

**To note** verbal update presented to Council

**17. VE Day Bank Holiday Working Group**

**To note** verbal update presented to Council

**18. Longridge Does Christmas Working Group**

**To note** a verbal update presented to Council

**19. Bus Service No.4 - Longridge to Preston**

**To discuss** the withdrawal of the No.4 bus service

**20. Ribble Valley Strategic Housing & Economic Needs Assessment**

**To discuss and agree** if any comments are required in relation to the number of houses to be built in the Ribble Valley.

**21. RVBC Event Application - Human Circus - 29th to 31st May 2020**

An application has been received by RVBC to hold the event on the Kestor Lane Recreation Ground.

Council to discuss response to be forwarded to RVBC.

**22. Move to On-Line Banking**

To **discuss and agree** the move to on-line banking.

Report submitted to Budget Committee on 8th October 2019 and was approved in principal.

**23. Press and Media Policy**

**To note** refreshed press and media policy

**24. Councillors Code of Conduct**

**To note** refreshed Code of Conduct

**25. Works in Progress (for information only)**

**26. Reports from Meetings attended by Councillors (for information only**)

**27. Reports from Principal Councils (for information only)**

**28. Reports from Councillors on Issues Raised by Residents (for information only)**

**29. Items for Website/Social Media**

**30. DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 11th December 2019.